

Local Sport Grant Program 2026/27 - Application Form

Form Preview

About the Local Sport Grant Program

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Instructions for Applicants

It is important that applicants work through the form in sequence, including the eligibility requirements. Questions asked throughout the application are based on your responses provided in the initial sections of the application.

Before you apply, please read the [Program Guidelines](#) and related materials to make sure you understand all relevant requirements.

Incomplete (unsubmitted) applications will not be considered.

Application Number

This field is read only.

Program Details

The Local Sport Grant Program aims to increase regular and on-going participation opportunities in sport in NSW. The Program was first established in 2015/16 with over \$41 million in funding provided to sporting organisations since its inception. Through this Program the Office of Sport is working towards our goals to achieve:

- **Sector Growth:** Supporting the sector in adapting and growing sport and active recreation at all levels across NSW.
- **Facilities and Spaces:** Enabling an inclusive and accessible network of facilities and places for sport and active recreation.
- **For all People:** Facilitating increased opportunities for inclusion in sport and active recreation so every person in NSW can participate throughout their whole life.

Funding of \$50,000 is available per NSW electorate. Applicants must identify their 'project location' address to ensure the application is assessed in the correct electorate e.g., your training ground or where the project will take place.

The grant amount requested must be a minimum of \$2,000 and a maximum of \$20,000.

A single organisation may make multiple applications, however the maximum amount of funding that can be awarded to any one organisation is \$20,000.

If a single organisation makes two or more applications, they will be required to prioritise their projects in order of preference.

The amount requested should reflect the scale of the project/s.

Organisations may only receive NSW Government funding once for the same project or same component of a project from this program or any other NSW Government funded grant program.

Grant Program Name

This field is read only.

Local Sport Grant Program 2026/27 - Application Form

Form Preview

The program this submission is in.

Key Objectives

The key objectives of the Program align to the [Office of Sport Strategic Plan](#) with the specific objectives to:

- Increase regular participation and support ongoing retention in sport by providing quality experiences to their members
- Reduce barriers and improve access to participation in sport
- Provide safe and inclusive opportunities for under-represented groups, including females, multicultural people, people with disability, First Nations people and the LGBTQIA+ community to participate in sport
- Improve the financial sustainability and governance capability of community level sporting clubs
- Improve the quality, adaptability and environmental sustainability of sporting facilities in NSW

Applications must clearly demonstrate the need for the project and outline how the proposed outcomes will be achieved. Applications must show how the project will address **one** of the above Project objectives.

Disclaimer

The Applicant acknowledges and agrees that:

- submission of this application does not guarantee funding will be granted for any project, and the Department expressly reserves its right to accept or reject this application at its discretion;
- it must bear the costs of preparing and submitting this application and the Department does not accept any liability for such costs, whether or not this application is ultimately accepted or rejected; and
- it has read the Funding Guidelines for the Program and has fully informed itself of the relevant program requirements.

Use of Information

By submitting this application form, the Applicant acknowledges and agrees that:

- if this project application is successful, the relevant details of the project will be made public, including details such as the names of the organisation (Applicant) and any partnering organisation (state government agency or non-government organisation), project title, project description, location, anticipated time for completion and amount awarded;
- the Department will use reasonable endeavours to ensure that any information received in or in respect of this application which is clearly marked 'Commercial-in-

Local Sport Grant Program 2026/27 - Application Form

Form Preview

confidence' or 'Confidential' is treated as confidential, however, such documents will remain subject to the Government Information (Public Access) Act 2009 (NSW) (GIPA Act); and

- in some circumstances the Department may release information contained in this application form and other relevant information in relation to this application in response to a request lodged under the GIPA Act or otherwise as required or permitted by law.

Privacy Notice

By submitting this Application form, the Applicant acknowledges and agrees that:

- the Department is required to comply with the Privacy and Personal Information Protection Act 1998 (NSW) (the Privacy Act) and that any personal information (as defined by the Privacy Act) collected by the Department in relation to the program will be handled in accordance with the Privacy Act and its privacy policy (available at: <https://www.dpc.nsw.gov.au/privacy>);
- the information it provides to the Department in connection with this application will be collected and stored on a database and will only be used for the purposes for which it was collected (including, where necessary, being disclosed to other Government agencies in connection with the assessment of the merits of an application) or as otherwise permitted by the Privacy Act;
- it has taken steps to ensure that any person whose personal information (as defined by the Privacy Act) is included in this application has consented to the fact that the Department and other Government agencies may be supplied with that personal information, and has been made aware of the purposes for which it has been collected and may be used.

Eligibility Criteria

For your **application and project** to be eligible for funding, the application and project must:

- be submitted through the online system [SmartyGrants](#).
- be submitted by an eligible organisation
- be for a project located in NSW.
- be for an eligible sport listed in [Appendix A](#)
- include a declaration by the applicant organisation that if successful they will provide Public Liability Insurance with a minimum \$5 million cover.

Eligible organisations that have outstanding reporting from previous Office of Sport grant programs may be deemed ineligible for funding.

Eligible Applicants

To be eligible for funding, applicants **must meet all of the following**:

- be a not-for-profit grassroots sport club or sports association, whose primary focus is to organise regular sporting activities and deliver on-going sporting programs and/or develop member's skills or;

Local Sport Grant Program 2026/27 - Application Form

Form Preview

- be sporting club associated with licensed organisations provided the project directly benefits the sport, not the administration processes of the licensed club or upgrades of the licensed premises
- be affiliated with a State Sporting Organisation or State Sporting Organisation for people with Disability listed in [Appendix A](#)
- be one of the following incorporated entity types:
 - incorporated association registered with NSW Fair Trading
 - trust registered with the Australian Charities and Not-for profits Commission (ACNC)
 - non-distributing co-operative registered with NSW Fair Trading
 - Australian public company limited by guarantee
 - Indigenous corporation registered with the Office of the Registrar of Indigenous Corporations

Ineligible Applicants

Ineligible applicants are any organisation types not listed in the 'Eligible Applicants' section, and include (but are not limited to):

- individuals, groups of individuals and unincorporated organisations
- incorporated not-for-profit organisations that are not affiliated with a State Sporting Organisation/State Sporting Organisation for Disability
- for-profit organisations
- PCYCs/YMCA/Scouts/Girl Guides/Surf Life Saving Clubs or Branches.
- parents and Citizens (P&C) Associations
- private enterprises (companies established under the Corporations Act 2001 (Cth), incorporated associations established under the Associations Incorporation Act 2009 (NSW) or incorporated limited partnerships established under the Partnership Act 1892 (NSW)).
- Government departments and agencies, including Local Government Authorities operating under the Local Government Act 1993, and Local Government Committees.
- educational institutions including Schools, Universities, TAFE Colleges and childcare centres.
- NSW Institute of Sport, State Sporting Organisations, Australian Sports Commission (incorporating the Australian Institute of Sport), National Sporting Organisation and NSW Regional Academies of Sport.
- other community based or religious groups that are not affiliated with a State Sporting Organisation/State Sporting Organisation for Disability.
- Organisations named:
 - (i) by the [National Redress Scheme for Institutional Child Sexual Abuse](#) on its list of institutions that have not joined or signified their intent not to join the Scheme; or
 - (ii) in the Royal Commission into Institutional Responses to Child Sexual Abuse that has not yet joined the National Redress Scheme.

Eligible Projects

Eligible projects must be able to meet the following criteria:

- be delivered in NSW

Local Sport Grant Program 2026/27 - Application Form

Form Preview

- be completed by June 2028
- for a project/s that:
 - contributes to quality sporting experiences and/or;
 - improves access to sporting events by reducing barriers to participation and/or;
 - creates, upgrades or repairs sports facilities

Examples of eligible project types and project components include:

Projects that contribute to quality sporting experiences

- Training programs that will lead to volunteer coaches, officials and club administrators gaining required education and accreditation, e.g., run a coach accreditation course.
- Projects that improve a club's capability and capacity to increase community presence and the ability to communicate with existing participants/members, e.g., upgrade or develop a new website for the club, or developing a club strategic plan to increase participation.
- Promotional materials and/or items that are related to promoting your programs or club to increase registrations, e.g., flyers and/or online promotions, development of a communication plan.
- New programs that will increase the interest and skill level of players/participants within the community e.g., a series of 'come-and-try' days or engaging a specialist skills coach for a one off event.
- Purchase of new equipment or uniforms required for training and/or playing sport or technology directly related to delivering the sport e.g., sport related equipment, microphones, speakers, video technology and/or umpire technology to assist the delivery and development of your sport.

Improve access to sporting events by reducing barriers to participation

- Events that promote participation in organisation sport, physical activity and competition e.g., a club could host a specific event/tournament within their community.
- Events that primarily involve sporting competition or mass participation in an organised sport, e.g., an exhibition sporting match, all abilities gala day, regional or state championships.
- Regional clubs host a sporting event that attracts tourists and visitors.
- Subsidised event registration for teams to attend a one-off competition within NSW.
- Subsidised transport travel costs to assist teams to travel from rural/remote areas to participate in competition located more than 100km from their home ground.
- Subsidised travel cost (inclusive of transport and accommodation) for specialist coaches to travel to rural/remote areas.

Create, upgrade or repair sports facilities

- Enhance existing facilities, e.g., upgrades to create universally designed amenities, accessibility upgrades, canteens, installation of watering systems, solar panels, safety netting, lighting, installed electronic scoreboards or upgrade of playing surfaces.
- Provide supporting infrastructure at established facilities, e.g., sun protection shelters, goals or goal posts, grandstands.
- Buying or upgrading permanent equipment, that is directly related to the delivery of the sport, e.g., line markers and non-fixed scoreboards.

Ineligible Projects

Ineligible project types and project components include:

Local Sport Grant Program 2026/27 - Application Form

Form Preview

- Operational costs e.g., staff or coach wages for existing programs, regular venue hire and administration costs that relate to the running of the applicant organisation
- Office equipment (e.g., office furniture, television, computers, iPads, printers, photocopiers etc.)
- Yearly subscriptions and memberships (Subscription costs for video technology are eligible for first year only).
- Subsidised registrations for players, for regular and on-going (weekly, monthly) competitions
- Accommodation, food/catering and travel (except where specified as eligible above for regional travel)
- Appearance fees, gifts, prize money, trophies/medals and trophy cabinets
- Retrospective funding g., projects that have already commenced and/or purchases completed prior to application submission
- Events that are scheduled prior to January 2027
- Functions such as presentation days, annual general meetings and celebrations
- Entertainment
- Medical equipment (e.g., defibrillators, first aid kits)
- Private or commercial ventures
- Events that are organised for the primary purpose of fundraising, including charity fundraising events
- Individual scholarships/sponsorships
- Insurance of any type (player, public liability, general liability, etc)
- Purchase or rental of land or premises
- Purchase of vehicles that require registration
- Costs associated with preparing and submitting the funding application
- Costs associated with feasibility, design, or development stages including feasibility studies, business cases and masterplans
- Projects not based in NSW
- Subsidy for activities and events conducted for schools
- Projects already funded by the NSW Government for the same project or same component of a project

Each application will be assessed against the following criteria:

Criterion 1: Strategic Justification (30%)

Criterion 2: Scope and Deliverables (25%)

Criterion 3: Value for Money (25%)

Criterion 4: Project Deliverability and Applicant Capability (20%)

The key objectives of the Program align to the [Office of Sport Strategic Plan 2024-2028](#)

You can find the guidelines here: [Program Guidelines](#)

Applicants must address at least one of the program objectives.

Eligibility Confirmation

Please declare this application meets the Program eligibility criteria:

Local Sport Grant Program 2026/27 - Application Form

Form Preview

- It has been prepared by and is being submitted by an eligible applicant
- Applicants will notify the Department if grant funding is secured from another source

I confirm that the applicant and project is eligible according to the criteria outlined in the Program Guidelines *

☐ Yes

Applicant Details

* indicates a required field

Organisation Details

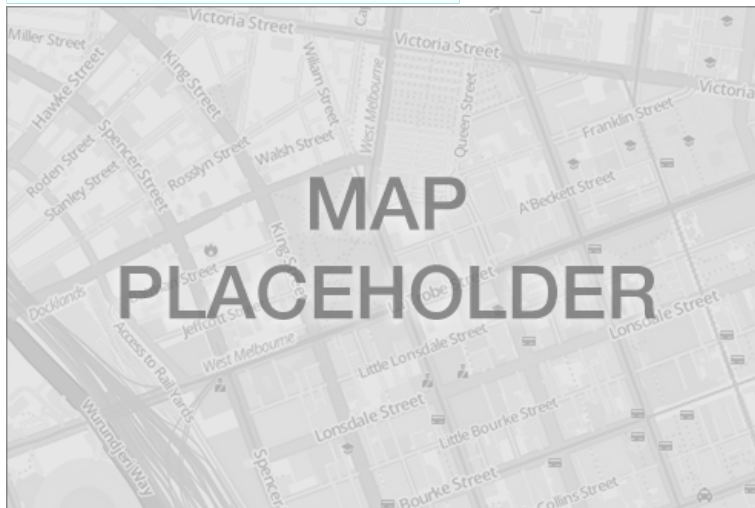
Organisation Name *

Organisation Name

Please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

Primary Address

Address



Postal Address

Address

Local Sport Grant Program 2026/27 - Application Form

Form Preview

Primary Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Other Phone Number

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Email Address *

Must be an email address.

Website

Must be a URL.

What type of Organisation are you? *

- ☐ Non for profit, incorporated Sporting Club
- ☐ Non for profit, incorporated Sporting Association
- ☐ Sporting club associated with licensed organisation
- ☐ Individual/Groups of Individuals
- ☐ For profit Organisation
- ☐ PCYCs/YMCA/Scouts/Girl Guides/Surf Life Saving Club or Branch
- ☐ Parents and Citizens (P&C) Association
- ☐ Private enterprise
- ☐ Government department or agency
- ☐ School, University, TAFE College or childcare centre
- ☐ NSWIS, State Sporting Organisation, Australian Sports Commission, National Sporting Organisation or NSW Regional Academies of Sport
- ☐ Other:

Please detail the primary activities of the applicant organisation. *

Word count:
Must be no more than 250 words.

Ineligible Applicant Type

Based on your response above, you do not currently meet the eligibility requirements for this grant program and may be deemed ineligible for funding.

We recommend that you partner with an eligible organisation, where permitted under the program guidelines, or consider discontinuing your application at this stage.

Local Sport Grant Program 2026/27 - Application Form

Form Preview

Sport Affiliation

Please provide evidence that the sport club/association is affiliated with a State Sporting Organisation, State Sporting Organisation for Disability from [Appendix A](#).

Please use the [State/National Sporting Organisation Statement of Affiliation Form](#) and reupload below.

Upload sport affiliation document here: *

Attach a file:

Insurances

Organisations approved for funding by this program are required to have a minimum Public Liability Insurance cover of \$5 million.

I understand that if the application is successful, our organisation is required to provide a copy of our Public Liability Insurance cover of at least \$5 million *

☐ Agree

It is recommended, but not a condition of funding, that applicant organisations have Personal Accident, Professional Indemnity and Directors and Officers insurance. Organisations that employ staff must comply with the Workplace Injury Management and Workers Compensation Act 1998 (NSW). *

☐ Noted

Does the applicant have an Australian Business Number (ABN)? *

☐ Yes

☐ No

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	

Local Sport Grant Program 2026/27 - Application Form

Form Preview

Main Business Location

Must be an ABN.

GST Status

Determine if your organisation is registered for GST by looking at the details of your ABN on the ABN box above (next to Goods & Services Tax - GST).

Is the applicant organisation registered for GST? *

☐ Yes

☐ No

Incorporation Details

To check your incorporation number, search NSW Fair Trading or ASIC websites:

- [NSW Incorporated Associations Register](#)
- [ASIC Registers](#)
- [ACNC](#)
- [ORIC](#)
- [Co-operatives](#)

Is your organisation incorporated with any of the following? *

- ☐ NSW Fair Trading - Incorporated Association
- ☐ ASIC (Australian Securities and Investments Commission) - Public Company limited by Guarantee
- ☐ ASIC (Australian Securities and Investments Commission) - Registered Australian Body
- ☐ ACNC (Australian Charities and Not-for-profits Commission) - Registered Charity
- ☐ ORIC (Office of the Registrar of Indigenous Corporations) - Indigenous Corporations
- ☐ Other:

Applicant Organisation Incorporation Number: *

The incorporation details and ABN details (if applicable) are for the same organisation and in the name of the applicant organisation.

Primary Contact Details

This is the person from your organisation that will liaise with the Office of Sport on various administrative aspects of this application and grant if successful. It is your responsibility to update the Office of Sport of any contact details that may change during the delivery of this project.

Primary Contact *

Title

First Name

Last Name

This is the person we will correspond with about this grant.

Primary Contact Position *

Local Sport Grant Program 2026/27 - Application Form

Form Preview

e.g., Manager, Board Member or Fundraising Coordinator.

Primary Contact Phone Number *

Must be an Australian phone number.

Country code not required, area code for landlines is required.

Primary Contact Other Phone Number

Must be an Australian phone number.

Country code not required, area code for landlines is required.

Primary Contact Email *

Must be an email address.

This is the address we will use to correspond with you about this grant.

Secondary Project Contact

This person must be different to the Primary Contact. We generally will only contact this person if we can't make contact with the Primary Contact.

Secondary Contact Name *

Title First Name Last Name

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Secondary Contact Position *

Secondary Contact Primary Phone Number *

Must be an Australian phone number.

Country code not required, area code for landlines is required.

Secondary Contact Primary Email *

Must be an email address.

Application Details

* indicates a required field

Title *

Local Sport Grant Program 2026/27 - Application Form

Form Preview

Word count:

Must be no more than 25 words.

Provide a name for your initiative. Your title should be short but descriptive.

Brief description ***Word count:**

Must be no more than 50 words.

Include a brief summary of who will benefit from this initiative, what activities you will do and what outcomes you expect from your activities. This will be used for publication purposes.

Anticipated start date *

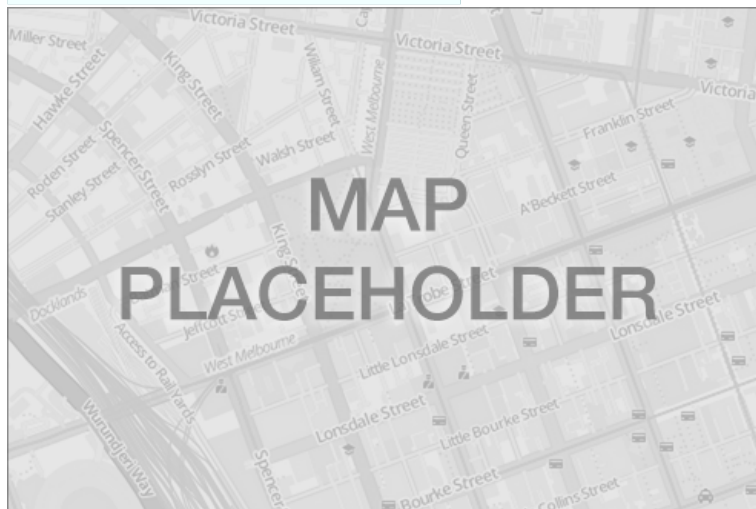
Must be a date.

Anticipated end date *

Must be a date and no later than 30/6/2028.

Primary location of your initiative

Address



Applicants must identify their 'project location' address (e.g., your training ground or where your project will take place).

Start and End Dates

Local Sport Grant Program 2026/27 - Application Form

Form Preview

The Local Sport Grant Program will not fund projects or project components that have already commenced and/or purchases completed prior to application submission.

All projects funded under this round of the program are expected to be completed **by June 2028**.

Review the dates entered and consider if your project is eligible for funding under this program.

Is your organisation submitting more than one application to the Local Sport Grant Program 2026/27? *

- ☐ Yes ☐ No

Project Priority Ranking

Applicants may apply for funding for multiple projects, but should prioritise their projects as the maximum available to any one organisation under this round of the program is \$20,000.

How many applications is your organisation submitting to the program? *

Must be a number.

What is your priority ranking of this project? *

Must be a number.

This is your organisation's priority ranking of this project compared to other submitted projects.
1=highest priority

Project Data

*** indicates a required field**

Sport Beneficiaries

Primary Project Beneficiary *

- | | |
|---|--|
| ☐ Archery / Archery Field | ☐ Karate |
| ☐ Athletics | ☐ Karting |
| ☐ Australian Football League | ☐ Kiteboarding |
| ☐ Badminton | ☐ Kung Fu |
| ☐ Ballroom Dancing | ☐ Lacrosse |
| ☐ Baseball | ☐ Little Athletics |
| ☐ Basketball | ☐ Motorcycling |
| ☐ Biathlon | ☐ Motorsport |
| ☐ Billiards | ☐ Mountain Biking |
| ☐ Blind Cricket (Blind / Vision Impaired Sport) | ☐ Netball |
| ☐ BMX - Freestyle / Racing | ☐ Paddle Sports |
| ☐ Bocce | ☐ Parachute |
| ☐ Boccia | ☐ Paragliding |
| ☐ Bowls | ☐ Pistol |

Local Sport Grant Program 2026/27 - Application Form

Form Preview

- | | |
|---|--|
| ☐ Boxing | ☐ Polo |
| ☐ Clay Target Shooting | ☐ Polocrosse |
| ☐ Climbing / Rock Climbing | ☐ Pony Club |
| ☐ Cricket | ☐ Riding for the disabled |
| ☐ Croquet | ☐ Rifle |
| ☐ Cycling Track | ☐ Rowing |
| ☐ Dancesports | ☐ Rugby (Powerchair Sport) |
| ☐ Darts | ☐ Rugby League |
| ☐ Diving | ☐ Rugby League (Wheelchair Sports) |
| ☐ Dodgeball | ☐ Rugby Union |
| ☐ Dragon Boating | ☐ Sailing |
| ☐ Endurance Riders | ☐ Skateboarding |
| ☐ Equestrian | ☐ Skiing |
| ☐ Fencing | ☐ Snooker |
| ☐ Flying Disc / Ultimate Frisbee | ☐ Snowboarding |
| ☐ Football | ☐ Softball |
| ☐ Football / Futsal | ☐ Squash |
| ☐ Football (Powerchair Sport) | ☐ Surfing |
| ☐ Gliding | ☐ Swimming |
| ☐ Goal Ball (Blind / Vision Impaired Sport) | ☐ Synchronised Swimming |
| ☐ Golf | ☐ Table Tennis |
| ☐ Golf (Amputee) | ☐ Tennis |
| ☐ Gridiron | ☐ Touch Football |
| ☐ Gymnastics | ☐ Triathlon |
| ☐ Handball | ☐ Underwater Sports |
| ☐ Hang Gliding | ☐ Volleyball |
| ☐ Hockey | ☐ Wakeboarding |
| ☐ Hockey (Powerchair Sport) | ☐ Water Polo |
| ☐ Hockey (Wheelchair Sports) | ☐ Water Skiing |
| ☐ Ice Hockey | ☐ Weightlifting |
| ☐ Ice Racing | ☐ Wrestling |
| ☐ Ice Skating | ☐ Other: |
| | <div></div> |
| ☐ Judo | |

Does the project provide benefit to any other sport/s? *

- ☐ Yes ☐ No

Other Sport Beneficiaries

Please ensure you do not select the beneficiary already selected as the primary project beneficiary above.

Secondary Project Beneficiaries *

- | | |
|---|---|
| ☐ Archery / Archery Field | ☐ Karate |
| ☐ Athletics | ☐ Karting |
| ☐ Australian Football League | ☐ Kiteboarding |
| ☐ Badminton | ☐ Kung Fu |
| ☐ Ballroom Dancing | ☐ Lacrosse |
| ☐ Baseball | ☐ Little Athletics |
| ☐ Basketball | ☐ Motorcycling |
| ☐ Biathlon | ☐ Motorsport |
| ☐ Billiards | ☐ Mountain Biking |

Local Sport Grant Program 2026/27 - Application Form

Form Preview

- | | |
|--|---|
| ☐ Blind Cricket (Blind / Vision Impaired Sport) | ☐ Netball |
| ☐ BMX – Freestyle / Racing | ☐ Orienteering |
| ☐ Bocce | ☐ Paddle Sports |
| ☐ Boccia | ☐ Parachute |
| ☐ Bowls | ☐ Paragliding |
| ☐ Boxing | ☐ Pistol |
| ☐ Clay Target Shooting | ☐ Polo |
| ☐ Climbing / Rock Climbing | ☐ Polocrosse |
| ☐ Cricket | ☐ Pony Club |
| ☐ Croquet | ☐ Riding for the disabled |
| ☐ Cycling Track | ☐ Rifle |
| ☐ Dancesports | ☐ Rowing |
| ☐ Darts | ☐ Rugby (Powerchair Sport) |
| ☐ Diving | ☐ Rugby League |
| ☐ Dodgeball | ☐ Rugby League (Wheelchair Sports) |
| ☐ Dragon Boating | ☐ Rugby Union |
| ☐ Endurance Riders | ☐ Sailing |
| ☐ Equestrian | ☐ Skateboarding |
| ☐ Fencing | ☐ Skiing |
| ☐ Flying Disc / Ultimate Frisbee | ☐ Snooker |
| ☐ Football | ☐ Snowboarding |
| ☐ Football / Futsal | ☐ Softball |
| ☐ Football (Powerchair Sport) | ☐ Squash |
| ☐ Gliding | ☐ Surfing |
| ☐ Goal Ball (Blind / Vision Impaired Sport) | ☐ Swimming |
| ☐ Golf | ☐ Synchronised Swimming |
| ☐ Golf (Amputee) | ☐ Table Tennis |
| ☐ Gridiron | ☐ Tennis |
| ☐ Gymnastics | ☐ Touch Football |
| ☐ Handball | ☐ Triathlon |
| ☐ Hang Gliding | ☐ Volleyball |
| ☐ Hockey | ☐ Wakeboarding |
| ☐ Hockey (Powerchair Sport) | ☐ Water Polo |
| ☐ Hockey (Wheelchair Sports) | ☐ Water Skiing |
| ☐ Ice Hockey | ☐ Weightlifting |
| ☐ Ice Racing | ☐ Wrestling |
| ☐ Ice Skating | ☐ Other: <input type="text"/> |
| ☐ Judo | |

The following information is being collected for statistical purposes but will also be considered as part of your application. Please be as accurate as possible.

Which gender group will the project primarily benefit? *

- ☐ Female
- ☐ Male
- ☐ Self-Described
- ☐ All Genders

Which identified age group will the project primarily benefit? *

- ☐ Preschool
- ☐ School Aged Children (5-12 years)
- ☐ Young People (12-24 years)

Local Sport Grant Program 2026/27 - Application Form

Form Preview

- ☐ Adult
- ☐ Seniors (60+ years)
- ☐ All Age Groups

What is the primary community (if any) that your project demonstrates benefit to? *

- ☐ Disadvantaged communities (low SEIFA)
- ☐ People from culturally and linguistically diverse (CALD) backgrounds
- ☐ First Nations/Aboriginal people
- ☐ People with a disability
- ☐ Regional and remote
- ☐ Women and girls
- ☐ LGBTQIA+
- ☐ None of the above

Does your project benefit any other communities? *

- ☐ Yes
- ☐ No

Does your project demonstrate benefit to any other communities? *

- ☐ Disadvantaged communities (low SEIFA)
- ☐ People from culturally and linguistically diverse (CALD) backgrounds
- ☐ First Nations/Aboriginal people
- ☐ People with a disability
- ☐ Regional and remote
- ☐ Women and girls
- ☐ LGBTQIA+

Tick all that apply

Current Number of Participants

Your membership and participation numbers can be confirmed with the State Sporting Organisation you are affiliated with.

How many of this current number are female? *

Must be a number.

How many of this current number are male? *

Must be a number.

How many of these current participants identify as self-described? *

Must be a number.

How many members are currently in your club/organisation? *

This number/amount is calculated.

Local Sport Grant Program 2026/27 - Application Form

Form Preview

Participation Increase

How many additional female participants do you anticipate will register with your organisation as a result of your proposed project? *

Must be a number.

How many additional male participants do you anticipate will register with your organisation as a result of your proposed project? *

Must be a number.

How many additional self-described participants do you anticipate will register with your organisation as a result of your proposed project? *

Must be a number.

Total additional participants, as a result of the project: *

This number/amount is calculated.

Total Participants *

This number/amount is calculated.

Current number of participants plus additional numbers as a result of the project

Please indicate how the attendance data provided has been measured/estimated *

- ☐ Point of sale software
☐ Membership registration data

- ☐ Facility bookings data
☐ Other:

- ☐ Estimate

If there were any other methods for measuring/estimating attendance, please select them below

- ☐ Point of sale software
☐ Membership registration data

- ☐ Facility bookings data
☐ Other:

- ☐ Estimate

Criterion 1: Strategic Justification

* indicates a required field

Which of the following program objectives will the project address? *

Local Sport Grant Program 2026/27 - Application Form

Form Preview

- ☐ Increase regular participation and support ongoing retention in sport by providing quality experiences to their members
- ☐ Reduce barriers and improve access to participation in sport
- ☐ Provide safe and inclusive opportunities for under-represented groups, including females, multicultural people, people with disability, First Nations people and LGBTQIA+ community to participate in sport
- ☐ Improve the financial sustainability and governance capability of community level sporting clubs
- ☐ Improve the quality, adaptability and environmental sustainability of sporting facilities in NSW

At least 1 choice must be selected.

Only select the objectives that apply to your project.

What best describes your project? *

- ☐ Cost of equipment required for training and/or playing sport (non fixed equipment/ structures)
- ☐ Improve club community presence and ability to communicate with existing members
- ☐ Programs for coaches and officials - education and accreditation
- ☐ Programs for players/participants - increase interest and skills
- ☐ Promotional materials - attract new members/participants
- ☐ Sport event/s
- ☐ Sporting facilities - create, upgrade or repair (fixed structures)
- ☐ Subsidise event registration for teams to attend a one-off competition within NSW
- ☐ Subsidised travel costs to assist teams to travel from rural/ remote areas
- ☐ Other:

At least 1 choice must be selected.

How would you classify your project? *

- ☐ Pilot ☐ New ☐ Existing

How will the project increase regular participation and support ongoing retention in sport by providing quality experiences to their members within your community? *

Word count:

Must be no more than 200 words.

How will the project address barriers and improve participation in sport? *

Word count:

Must be no more than 200 words.

Local Sport Grant Program 2026/27 - Application Form

Form Preview

How will the project provide safe and inclusive participation opportunities for under-represented groups including females, multicultural people, people with disability, First Nations people and LGBTQIA+ community to participate in sport?

*

--

Word count:

Must be no more than 200 words.

How will the project improve the financial sustainability and governance capability of your sporting club? *

--

Word count:

Must be no more than 200 words.

How will the project improve the quality, adaptability and environmental sustainability of your sporting facility? *

--

Word count:

Must be no more than 200 words.

Criterion 2: Project Scope and Deliverables

* indicates a required field

Key Deliverables and Outputs (Project Scope)

Please detail what is expected to be delivered as a result of the funding.

Outputs are the tangible and quantifiable results of your project.

Examples could be:

- Purchase of 60 x netballs
- Upgraded female changerooms
- Facilitation of 3 x coach development sessions

Outputs

Place one output per row. Add more rows if you want to list additional outputs.

Describe clearly what the project is and what the key deliverables/outputs will be

*

Local Sport Grant Program 2026/27 - Application Form

Form Preview

What is your project and what will it deliver? Please list the project's specific, tangible and clearly defined deliverables in dot point format.

Demonstrate how the proposed project will fulfill an identifiable need within your community *

Word count:

Must be no more than 200 words.

Describe why the project is a priority need. Refer to data, research or surveys conducted in the sport/ community/target population group or other relevant information to support your proposal

Evidence of Demonstrated Need

Please upload any supporting evidence to demonstrate the need for your project.

This may include, but is not limited to:

- Photos of existing condition
- Demographic data
- Surveys by the local / target communities
- Requests for the type of program you intend to run
- Independent reports and/or media that detail the need.

Attach files to demonstrate need for this project.

Attach a file:

Evidence of Support

Please upload evidence of support/benefit for this project.

This can include letters of support from:

- Your State Sporting Organisation (SSO)
- Your local council
- Your association
- Community organisations and other sporting clubs
- National Sporting Organisations

Attach files to show evidence of support/benefit for this project.

Attach a file:

Travel

Local Sport Grant Program 2026/27 - Application Form

Form Preview

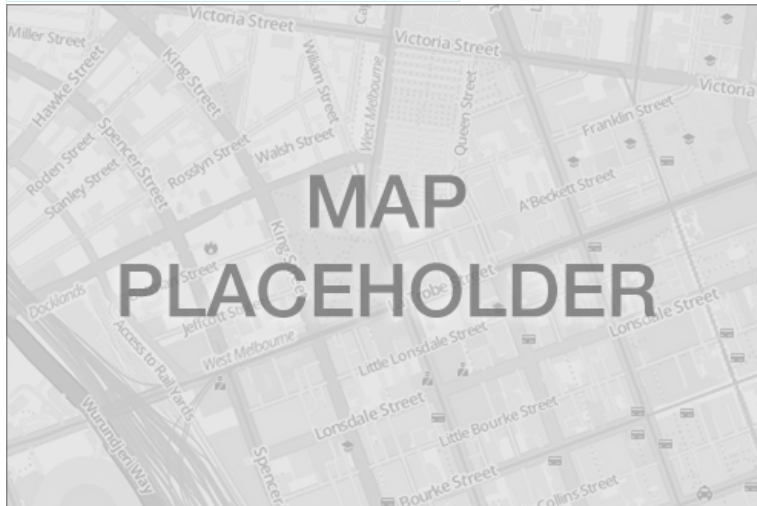
Subsidised transport travel costs are eligible, to assist teams to travel from rural/remote areas to participate in competition located more than 100km from their home ground **or** subsidised travel cost for specialist coaches to travel to rural/remote areas.

Is your project to: *

- ☐ Assist teams to travel from rural/remote areas to participate in competition more than 100km away?
- ☐ Subsidise travel for specialist coaches to travel to rural/remote areas (your project location)?

Where is the team travelling to? Follow above section *

Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Travel interstate will only be considered for clubs close to state borders where access to competition is not available within a reasonable distance in NSW, e.g., hire of a bus for weekly competition at away ground games

Criterion 3: Project Value for Money

* indicates a required field

You have indicated that your organisation is registered for GST (on page 2 of this application). Please list expenditure items **exclusive** of GST. If your application is successful, GST will be added to your grant amount at the point of invoicing.

Do not include 10% GST in your figures and in the Total Amount Requested.

- Provide a clear project budget that clearly identifies the income sources and the expenditure items.
- Your expenditure table should clearly identify the income source that is intended to pay for it.

Local Sport Grant Program 2026/27 - Application Form

Form Preview

- Provide evidence to support budgeted costs and revenues, e.g., cost estimates or assumptions, quotes to support your costs.

NOTE: Please ensure that financial information presented in the application form below matches financial information presented in other documents provided (quotes etc). Mismatched financial information (without a clear rationale or explanation) may effect your scoring against this criterion (value for money).

You have indicated that your organisation is NOT registered for GST (on page 2 of this application). Please list expenditure items **inclusive** of GST.

Please include 10% GST in your figures and in the Total Amount Requested.

- Provide a clear project budget that clearly identifies the income sources and the expenditure items.
- Your expenditure table should clearly identify the income source that is intended to pay for it.
- Provide evidence to support budgeted costs and revenues, e.g., cost estimates or assumptions, quotes to support your costs.

NOTE: Please ensure that financial information presented in the application form below matches financial information presented in other documents provided (quotes etc). Mismatched financial information (without a clear rationale or explanation) may effect your scoring against this criterion (value for money).

Grant Request

Funding availability for this program is between \$2,000 and \$20,000 as per the Program Guidelines.

Total Amount Requested

*

\$

Must be a whole dollar amount (no cents) and between 2000 and 20000.

What is the total financial support you are requesting under this grant?

Total Amount Requested is outside the allowable limit

You have entered an amount outside of the allowable limits of \$2,000 and \$20,000 as per the Program Guidelines. Please amend the Total Amount Requested or your application may be deemed ineligible for funding.

Funding Sources

In addition to the grant request are there any other funding sources are contributing to your project? *

- ☐ No other contribution - only using this grant request to fund project

Local Sport Grant Program 2026/27 - Application Form

Form Preview

☐ Yes - there are other funding sources contributing to the project

Which of the below funding sources are contributing to your project? Tick all that apply. *

- ☐ Applicant organisation cash contribution
☐ Partner organisation cash contribution
☐ Other:

Other Funding Sources

Please provide a breakdown below of your funding sources and attach evidence of this funding. Do not include any in-kind contributions to this table.

Examples of evidence required:

- **Applicant organisation cash contribution:** Formal letter from Organisation stating the contribution amount and project title. Bank statement showing available funds.
- **Partner cash contribution:** Formal letter from Partner Organisation stating the contribution amount and project title.

Add more rows using '**Add More**' or '+/-'

Type of Contribution	Total Amount	Evidence of Contribution
	Must be a dollar amount.	
Other:		

Expenditure

Please include all expenditure items that you are seeking to fund under the grant request.

Organisations that are not registered for GST: include GST in these amounts.

Organisations that are registered for GST: do not include GST in these amounts

Please note, these items must be eligible under the grant as according to the guidelines.

Expenditure Item	Funding Source	Expenditure Amount	Notes	Evidence Type	Quote	Comparable Quote (not mandatory)
		\$				
		Must be a dollar amount.				

Total Cash Contributions *

Local Sport Grant Program 2026/27 - Application Form

Form Preview

This number/amount is calculated.

Above is the financial amount that the Organisation will contribute to the project

*

☐ Agree

The Total Project Cost and Total Income should match, this calculation should be zero (\$0). If they do not match, please amend your figures above.

This number/amount is calculated.

This is the sum of the total expenditure minus the total income (grant request and any other income).

Your project costs currently exceed the total income you have identified for this project.

Please revise both your income and expenditure tables.

Your stated income sources currently exceed the stated costs for this project.

Please revise both your income and expenditure tables.

Totals

Total Project Cost

This number/amount is calculated.

This is the sum of all the expenditure items that you have entered in the expenditure table above.

Total Income

This number/amount is calculated.

This is the sum of the grant request and any income that you have entered in the contributions table.

Partial Funding

Will the project proceed if the full grant amount requested is not recommended? *

☐ Yes

☐ No

By indicating that the project could proceed without the full amount requested does not indicate that your request will automatically be reduced. However if you indicate your project cannot proceed without full funding you risk receiving no funding, even if partial funding is available and warranted.

If partial funding is awarded, what key project scope items would your organisation prioritise? *

Local Sport Grant Program 2026/27 - Application Form

Form Preview

By selecting 'No' to the question above, you acknowledge that you do not wish to be considered for partial funding, even if the assessor determines that a reduced grant amount would be appropriate. This applies regardless of how minor the reduction may be. If you would be willing to accept a grant amount that is less than the amount requested, please change your response above to 'Yes'. *

☐ Acknowledged

Other NSW Government Funding

Have you applied for a grant for this project or a component of this project from the NSW Government? *

☐ Yes

☐ No

Please fill out the table below with the information from your other grant applications.

NSW Government Agency	Project Title	Project Description	Amount Requested	Status of Application
			Must be a dollar amount.	

Criterion 4: Project Deliverability and Applicant Capability

* indicates a required field

Project Plan

Please detail the activities expected to be completed as a result of the funding.

If your application is for a 'Sport Event', the start and finish date should be the date of the event. As per the Program Guidelines, events must not be scheduled prior to January 2027.

Any project costs incurred prior to execution of a funding agreement are at the applicants own risk.

Please complete the following table with further details about the tasks/stages involved in your project. Please consider including information on stages relating to:

- Program development
- Procurement
- Construction/Delivery
- Event Promotion

Add more rows with '**Add More**' or '+/-'

Local Sport Grant Program 2026/27 - Application Form

Form Preview

Activity	Expected start date	Expected end date	Explanatory notes
One per row. Add more rows if you want to list additional activities. Must be no more than 25 words.	Must be a date.	Must be a date.	Add notes if you need to provide more context. Must be no more than 50 words.

Do you have an additional project plan document to support your planned activities? *

☐ Yes ☐ No

Upload your project plan here: *

Attach a file:

Organisation Capacity

Please note any assumptions, constraints and/or dependencies in delivering the project and how you will manage risks through the project delivery? *

Word count:

Must be no more than 200 words.

Demonstrate experience of your organisation in delivering similar size projects and describe the capacity of your organisation to deliver the project *

Word count:

Must be no more than 200 words.

Include examples of other projects/activities that demonstrate your ability to deliver projects of similar size, or provide governance arrangements (eg. Board structure, sub-committees, working groups, skills and experience of your project manager)

Will you have any project partners in delivering the project? *

☐ Yes ☐ No

Project Partner Details

Partner *

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

Local Sport Grant Program 2026/27 - Application Form

Form Preview

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Partner Position/Job Title *

--

Contribution to the project *

--

Upload a letter or email confirming support/commitment from your Project Partner *

Attach a file:

--

Conflicts of Interest

Conflicts of Interest to declare *

☐ My organisation or any key personnel/decision makers involved in delivering this project do not have any conflicts of interest and I will immediately advise the relevant Grant Team Program Manager if I become aware of a conflict of interest.

☐ My organisation or any key personnel/decision makers involved in delivering this project have the following Conflict of Interest to declare.

E.g. the contractor providing the quotes is known to the applicant or applicant organisation

Please outline these conflicts and how they will be managed. *

--

Sport Facility Projects

You have indicated in this application that your project is to create, upgrade or repair sporting facility.

Projects involving an upgrade or new construction should seek Land Owners Consent and provide evidence of Development Application approval (if required) or demonstrate that a Development Application is not required.

A template for obtaining Landowners Consent is available under [here](#).

Landowners Consent and Approvals

Projects involving the upgrade or construction of permanent facilities must demonstrate Land Owners Consent using the template provided (including where the applicant is the landowner). These projects must also provide evidence of Development Application approval (if required) or demonstrate that a Development Application is not required.

A template for obtaining Landowners Consent is [HERE](#).

Local Sport Grant Program 2026/27 - Application Form

Form Preview

Do you require a Development Application (DA) in order to deliver the project listed above? *

- ☐ Yes ☐ No

Please upload a copy of the project location's Landowners Consent

Attach a file:

Please upload a copy of your Development Approval (DA)

Attach a file:

Please upload evidence from Council confirming Development Approval (DA) is not required

Attach a file:

Declaration and Authorisation

*** indicates a required field**

Child Safe Reporting Obligations

The Office of Sport is required to collect the following information as part of our child safe reporting obligations. Answering these questions will not have any impact on the eligibility/merit of your application.

Is your organisation aware of the NSW Child Safe Scheme? *

- ☐ Yes ☐ No ☐ Unsure ☐ Not Applicable

Is your organisation working to embed the 10 Child Safe Standards in it's systems, policies and processes? *

- ☐ Yes ☐ No

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the SUBMIT button please take a few moments to provide some feedback.

The objectives of the grant program were clearly communicated *

- ☐ Strongly disagree ☐ Disagree ☐ Agree ☐ Strongly agree

The range of eligible organisations aligned well with and supported the program's objectives *

- ☐ Strongly disagree ☐ Disagree ☐ Agree ☐ Strongly agree

Local Sport Grant Program 2026/27 - Application Form

Form Preview

The scope of eligible projects was appropriate considering the program's objectives *

☐ Strongly disagree ☐ Disagree ☐ Agree ☐ Strongly agree

I understood the requirements of the grant based on the information within the program guidelines *

☐ Strongly disagree ☐ Disagree ☐ Agree ☐ Strongly agree

The application process was easy to navigate *

☐ Strongly disagree ☐ Disagree ☐ Agree ☐ Strongly agree

The application form was easy to complete *

☐ Strongly disagree ☐ Disagree ☐ Agree ☐ Strongly agree

I received sufficient support from Office of Sport throughout the application process *

☐ Strongly disagree ☐ Disagree ☐ Agree ☐ Strongly agree

I had sufficient time to prepare and submit my application *

☐ Strongly disagree ☐ Disagree ☐ Agree ☐ Strongly agree

The application form allowed me to easily communicate my project objectives *

☐ Strongly disagree ☐ Disagree ☐ Agree ☐ Strongly agree

Which of the following best describes the project in your grant application? *

- ☐ We had a pre-planned project that the funding will help us deliver
- ☐ We designed a new project specifically to align with the grant requirements
- ☐ We adapted an existing project to take advantage of the funding opportunity

How did you find out about this grant funding opportunity? *

- ☐ Office of Sport newsletter
- ☐ Social Media (e.g., Facebook, LinkedIn, Instagram etc.)
- ☐ Member of Parliament
- ☐ State Sporting Organisation
- ☐ Sport club
- ☐ Word of mouth
- ☐ Other:

Would you like to receive information in future from the Office of Sport by electronic direct mail (EDM) about future or repeat programs or other resources available from the Office of Sport that may be of interest to your organisation? *

☐ Yes ☐ No ☐ N/A

If yes, please add your Email Address to receive information by EDM from the Office of Sport

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider

Local Sport Grant Program 2026/27 - Application Form

Form Preview

Declaration

The Applicant represents and warrants that this application has been submitted by an authorised representative of the Applicant (e.g. CEO, Chief Financial Officer, General Manager, Director, Chair of the Board, President, authorised manager etc).

Where this Application is submitted in the course of employment by a representative of any kind (e.g. authorised representative or agent) of the Applicant, you: (i) acknowledge and agree that the Applicant is deemed to be jointly and separately bound by this application; and (ii) represent and warrant that you have the authority to represent and bind the Applicant as contemplated by this provision.

By submitting this application form I hereby declare that:

- I agree for my project to be automatically considered in other NSW funding programs;
- I have read and understood each of the acknowledgements, agreements, representations and warranties provided above, and that each of these are true and correct;
- All information provided including the responses to each question in the relevant sections of this application is true and correct to the best of my knowledge;
- Any information contained in this application may be disclosed to other Government agencies, staff administering the program, and to external stakeholders (including consultants, lawyers and other advisers) as part of the assessment of this application;
- I am authorised to submit this application on behalf of, and have the authority to represent and bind the Applicant;
- I understand that any false declaration may render this application ineligible/invalid; and
- All relevant conflicts of interest have been declared

Declaration by person submitting this form

The declaration below must be agreed to by a person who is submitting this form on behalf of the organisation.

I declare that: *

- ☐ I am duly authorised by the organisation to prepare and submit this application.
- ☐ This organisation is eligible to apply for funding in accordance with the eligibility criteria in the Funding Guidelines.
- ☐ The responses in this application and all supporting documents provided are to the best of my knowledge true and correct.
- ☐ I understand that the Office of Sport may disclose the information provided in this application to other Government agencies, Local Government, reviewers and staff assisting with the administration or promotion of State Government Grant Schemes and/or in the event of a request pursuant to the Government Information (Public Access) Act 2009.

Local Sport Grant Program 2026/27 - Application Form

Form Preview

- ☐ I understand that information in relation to this project will be made public in the event that the application for funding is successful and in other circumstances as outlined in the Program Guidelines.
- ☐ Where required, our project will comply with all the relevant codes, standards and applicable legislation of the Australian and NSW Governments.
- ☐ I acknowledge that in preparing this application I am not aware of any known conflicts of interest as outlined in the Program Guidelines, and will keep the Office of Sport updated if any conflict of interest arise during the term of the funding agreement.
- ☐ I understand that if the project is successful, the organisation is required to have a minimum Public Liability Insurance cover of \$5 million for the duration of the project.
- ☐ The applicant organisation is not named by the National Redress Scheme for Institutional Child Sexual Abuse on its list of Institutions that have not joined or signified their intent to join the Scheme.

At least 9 choices must be selected.

Authorisation

I agree *

☐ Yes

Name of authorised person *

Title First Name Last Name

--	--	--

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

--

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number *

--

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Email *

--

Must be an email address.

GMS-SGO/2025 v2.0