SCFP 2026/27 - Category 1 - Application
Form Preview

About the grant

An overview of the Surf Club Facility Program 2026/27

The NSW Government recognises the critical role Surf Life Saving Clubs have in local communities delivering on-beach safety, training and education and keeping people active and connected. The Surf Club Facility Program (the Program) is part of the NSW Government's ongoing commitment to support the upgrade of local Surf Life Saving Clubs.

Key objectives

The Program aims to assist Surf Life Saving Clubs throughout NSW to create new, or upgrade existing facilities that are safe, adaptable, inclusive, environmentally sustainable and climate resilient.

Applications should seek to deliver positive environmental sustainability and/or climate resilience outcomes, proportionate to project scope and club capability.

Program Details

WARNING: THIS APPLICATION FORM IS LIMITED TO PROJECTS THAT ARE ELIGIBLE FOR CATEGORY 1 of the Surf Club Facility Program 2026/27.

Please review criteria for this category (listed below) and confirm the project's eligibility. Otherwise delete this application and use appropriate form for Category 2 or 3.

An applicant may make up to three (3) Category 1 applications; however, **the maximum amount of funding that can be awarded to any one organisation is $100,000**. If an applicant submits more than one application, they will be required to prioritise their projects, which may be considered when determining the allocation of funding.

- Consider using the SmartyGrants tool, SmartyFile. The tool allows organisations to collaborate with team members, pre-fill information into forms and manage, view, search and sort submissions across multiple funders in one spot. Applicants with an ABN can use this function.

Application Number

This field is read only.

Instructions for Applicants

Please read the Surf Club Facility Program 2026/27 Guidelines and related Climate resilience and inclusive design resources | NSW Government materials, to make sure you understand all relevant requirements as they do vary from the previous round.

Grant Program Name

This field is read only.
The program this submission is in.

Eligibility Confirmation

Declare this application meets the criteria of Funding Category #1 (Guidelines section 1.3) and the Program applicant eligibility (Guidelines section 2.1):

It is being submitted by an eligible applicant:

- Surf Life Saving Club in NSW or
- Surf Life Saving Branch in NSW

Applications from Branches will only be considered after all eligible applications from Surf Life Saving Clubs have been assessed and the funding has not been exhausted.

The application will include:

- a valid Incorporation number and/or ABN.
- a project location within NSW.
- a copy of your Public Liability Insurance policy that demonstrates appropriate coverage as required, or confirmation that if successful you will provide Public Liability Insurance in line with requirements.
- a request for grant funding between $15,000 and $100,000.
- a single fixed price quote that is fully inclusive of all costs to deliver the project.

The applicant agrees:

- to accept funds via a Minor Funding Agreement within 6 weeks of notification of a successful application, and
- that the projects can commence within **3-months** of the funding deed commencing and be completed by **March 2028,** and
- to make no more than three (3) grant applications under this category and to request a maximum claim of $100,000 across all.

Disclaimer

The Applicant acknowledges and agrees that:

- submission of this application does not guarantee funding will be granted for any project, and the Department expressly reserves its right to accept or reject this application at its discretion;
- it must bear the costs of preparing and submitting this application and the Department does not accept any liability for such costs, whether or not this application is ultimately accepted or rejected; and
- it has read the Funding Guidelines for the Program and has fully informed itself of the relevant program requirements.

Use of Information

By submitting this application form, the Applicant acknowledges and agrees that:

- if this project application is successful, the relevant details of the project will be made public, including details such as the names of the organisation (Applicant) and any partnering organisation (state government agency or non-government organisation), project title, project description, location, anticipated time for completion and amount awarded;
- the Department will use reasonable endeavours to ensure that any information received in or in respect of this application which is clearly marked 'Commercial-in-confidence' or 'Confidential' is treated as confidential, however, such documents will remain subject to the Government Information (Public Access) Act 2009 (NSW) (GIPA Act); and
- in some circumstances the Department may release information contained in this application form and other relevant information in relation to this application in response to a request lodged under the GIPA Act or otherwise as required or permitted by law.

Privacy Notice

By submitting this Application form, the Applicant acknowledges and agrees that:

- the Department is required to comply with the Privacy and Personal Information Protection Act 1998 (NSW) (the Privacy Act) and that any personal information (as defined by the Privacy Act) collected by the Department in relation to the program will be handled in accordance with the Privacy Act and its privacy policy (available at: https://www.dpc.nsw.gov.au/privacy);
- the information it provides to the Department in connection with this application will be collected and stored on a database and will only be used for the purposes for which it was collected (including, where necessary, being disclosed to other Government agencies in connection with the assessment of the merits of an application) or as otherwise permitted by the Privacy Act;
- it has taken steps to ensure that any person whose personal information (as defined by the Privacy Act) is included in this application has consented to the fact that the Department and other Government agencies may be supplied with that personal information, and has been made aware of the purposes for which it has been collected and may be used.

Applicant Details

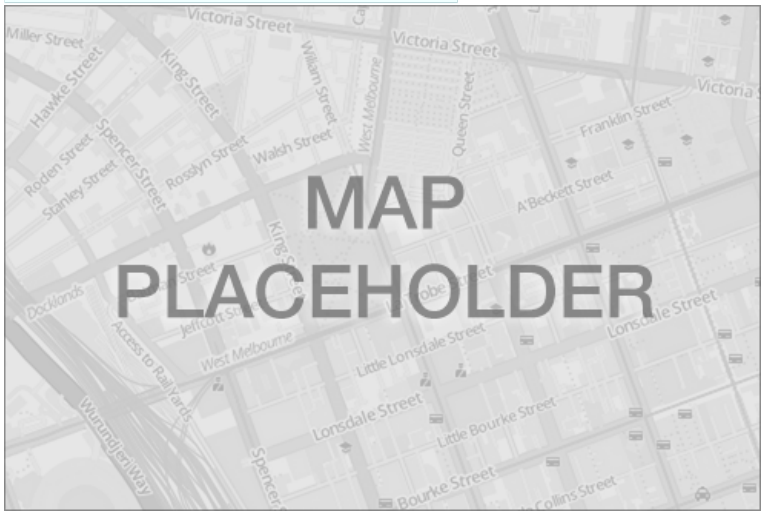
* indicates a required field

Organisation Details

Organisation Name *
Organisation Name

Please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

Primary Address *
Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Coordinates Required. Country must be Australia

Postal Address
Address

Primary Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Other Phone Number

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Email Address *

Must be an email address.

Website

Must be a URL.

Primary Contact Details

Primary Contact *
Title | First Name | Last Name

This is the person we will correspond with about this grant.

Primary Contact Position *

e.g., Manager, Board Member or Fundraising Coordinator.

Primary Contact Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Primary Contact Other Phone Number

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Primary Contact Email *

Must be an email address.
This is the address we will use to correspond with you about this grant.

Does the applicant have an Australian Business Number (ABN)? *

○ Yes ○ No

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	

Main Business Location

Must be an ABN.

Goods & Services Tax

For ease of response - Please see/copy information above (Australian Business Register Information), under: Goods & Services TAX (GST)

Is your Organisation registered for GST? *

○ Yes ○ No ○ N/A

Applicant Incorporation number

Please click on the following link/s to find your number/s as applicable:

- NSW Incorporated Associations Register
- ASIC Registers
- ACNC
- Office of Registrar of Indigenous Corporations

Incorporation Number

Facility Arrangements

Please indicate if your facility: *

○ is owned by the Surf Life Saving Club.
○ is leased by the Surf Life Saving Club.
○ has a combination of owned by the Surf Life Saving Club and leased by the Surf Life Saving Club.
○ has no current written agreement with the Landowner

What is the end date of the current lease?

Upload a copy of the current lease or proof of ownership. *

Attach a file:

Upload a copy of the current lease or proof of ownership.

Include dates and names of the participants to the arrangements where possible. *

Include supporting documentation as appropriate. *

Attach a file:

Please provide evidence that the applicant organisation holds $20M Public Liability Insurance.

Please upload your current Certificate of Currency for your Public Liability Insurance. Alternatively, you are required to certify that if successful you will provide Public Liability Insurance in line with requirements. *
Attach a file:

Project Details

* indicates a required field

Title *

Word count:
Must be no more than 25 words.
Provide a name for your initiative. Your title should be short but descriptive.

Brief description *

Word count:
Must be no more than 50 words.
Include a brief summary of who will benefit from this initiative, what activities you will do and what outcomes you expect from your activities.

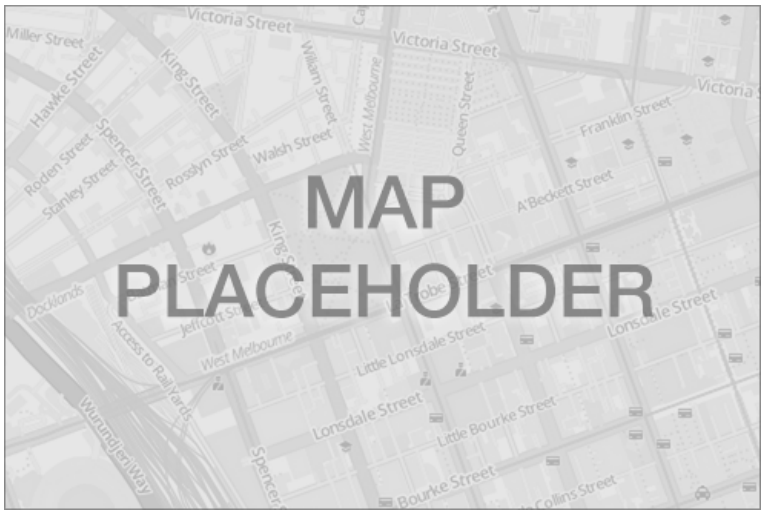
Anticipated start date *

Should not be prior to the successful notification for this application. Category 1 may consider placement of the order for the work/item as commencement of the project.

Anticipated end date *

Must completed by end of March 2028.

Primary location of your initiative *
Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Coordinates Required. Country must be Australia
Primary location does not need to be a specific address, and can be postcode, suburb, state (NSW), etc. If delivered online, please specify the area of focus for delivery.

Please update anticipated start/end date

You have indicated above that your project either cannot start before March 2027 or will be completed after March 2028, the timeframe for delivery under this Program. Please update the details to ensure your dates fit within these timeframes.

Application/project Priority Ranking

Applicants can submit up to three (3) applications in total for this category.

- Consider using the SmartyGrants tool, SmartyFile. The tool allows organisations to collaborate with team members, **pre-fill information into forms** and manage, view, search and sort submissions across multiple funders in one spot. Applicants with an ABN can use this function.

How many applications is this organisation submitting? *

Must be a number and no more than 3.

What is your priority ranking of this application/project? *

Must be a number and no more than 3.

Merit Criteria

Key objectives

The Program aims to assist Surf Life Saving Clubs throughout NSW to create new, or upgrade existing facilities that are safe, adaptable, inclusive, environmentally sustainable and climate-resilient.

Intended outcomes
Outcomes are the changes you expect to occur for the beneficiaries of your project. For this Program, intended outcomes that meet the key objectives of the fund include:

Quality of facility and increased participation

- Improve the safety and/or quality of the Surf Life Saving facility
- Improve the adaptability and/or inclusivity of the Surf Life Saving facility (for all people)
- Increase capacity of the Surf Life Saving facility to service members and the public
- Increase membership registrations and/or participation

Environmental sustainability & climate resilience

- Improve the environmental performance of surf clubs, consistent with industry best practice
- Enable surf clubs to identify and implement practical opportunities to reduce operational energy use
- Enable surf clubs to improve water efficiency
- Strengthen surf clubs' resilience and preparedness for climate-related and severe weather events

Assessment Process (Section 4 of the Guidelines)

The Surf Club Facility Program is a targeted competitive grant program where eligible applications will be assessed on their merit against criteria and be compared with other applications.

Assessment criteria and supporting documentation (see section 2.2 of the Guidelines)

This section of the form is designed to collect information that specifically addresses the Merit Criteria associated with the grant program.

There are four criteria that will be scored (from 0-10) and then weighted using the following method:

- Criterion 1: Strategic justification = 40%
- Criterion 2: Project scope = 20%
- Criterion 3: Project affordability/Value for Money = 20%
- Criterion 4: Project deliverability and applicant capability = 20%

Supporting documentation (see table in section 2.3 of the Guidelines)
Please refer to the table in the guidelines for information regarding the required and desired supporting documentation. Please submit all mandatory documentation with your application to ensure eligibility and demonstrate project readiness. Desired supporting documentation is not a requirement however the quality of the documentation will be

assessed in line with the relevant merit criterion and inclusion is likely to strengthen the application.

Criterion 1 - Strategic Justification (assessment value is 40% of the score)

* indicates a required field

Demonstrate how the proposed project will meet an identifiable need within your community. Priority will be given to projects who clearly demonstrate the need and/or urgency.

See section 2.2 & 2.3 of the Program Guidelines and Climate resilience and inclusive design resources | NSW Government. Provide evidence such as photographs.

Describe what need there is for the project.	**Upload evidence to support your response**
How will you collect and verify the data? E.g. survey, interviews/case studies, focus groups, administrative data (e.g. case management data), observation/estimation, government or public dataset (e.g. Census), other datasets.	

Program key objectives - Describe how this project will use universal design principles to create new, or upgrade existing facilities that are safe, adaptable, and inclusive.

Read the 7 principles of universal design below and select the one that you believe best describes a principle that is incorporated into your project design.

Equitable use

Equitable use means that all users can access and utilise the space comfortably and effectively. Environments are designed in a way that promotes inclusion, providing flexible and equivalent options to accommodate different users.

Flexibility in use

The principle of flexibility in use recognises and accommodates for the diversity in user

preferences and abilities. This principle ensures that designs are adaptable and offer users choice and flexibility when accessing and engaging in spaces.

Simple and intuitive use

In the built environment, the principle of simple and intuitive use refers to spaces that are predictable, consistent and easy to understand. A wide variety of users can easily navigate the space, understand its purpose and effectively use the space consistent with its function.

Perceptible information

Design elements that promote perceptible information ensure that essential information is easily recognised and understood by all users. Important information should be presented in multiple formats such as text, images, Braille, or symbols, and easy for everyone to see and interpret.

Tolerance for error

This principle pre-empts and accounts for human error through design. Designing spaces with a tolerance for error means minimising hazards of unintended use, implementing fail safe features, providing warnings of hazards, and considering error feedback.

Low physical effort

The principle of low physical effort considers the diversity of users to a space and ensures that the design promotes ergonomic positioning and lowers demands for physical exertion and repetitive actions. Spaces are designed to be used efficiently and comfortably by all users.

Size and space for approach and use

This principle refers to how users approach, access and engage in a space and ensures that designs account for different ways of being in the space (e.g., sitting versus standing), different types of mobility or strength, and different types of supports that may be required to assist someone in the space.

Which of the design principles will be most impactful to the project? *

☐ Equitable use
☐ Flexibility in use
☐ Perceptible information
☐ Tolerance for error
☐ Low physical effort
☐ Size and space for approach and use
☐ Simple and intuitive use

At least 1 choice and no more than 1 choice may be selected.

Describe briefly how the principle has been applied. *

Word count:
Must be no more than 200 words.

Upload evidence to support the description provided above. *
Attach a file:

Intended outcomes: How will your project enhance the quality of the facility and increase participation?

This project will: *

☐ Improve the safety and/or quality of the Surf Life Saving facility.
☐ Improve the adaptability and/or inclusivity of the Surf Life Saving facility (for all people).
☐ Increase capacity of the Surf Life Saving facility to service members and the public.
☐ Increase membership registrations and/or participation.

At least 1 choice and no more than 2 choices may be selected.

Describe briefly how the improvement will be achieved. *

Word count:
Must be no more than 200 words.

Intended outcomes: How will the project contribute toward environmental sustainability & climate resilience?

This project will also: *
☐ Improve the environmental performance of surf clubs, consistent with industry best practice
☐ Enable surf clubs to identify and implement practical opportunities to reduce operational energy use
☐ Enable surf clubs to improve water efficiency
☐ Strengthen surf clubs' resilience and preparedness for climate-related and severe weather events
At least 1 choice and no more than 2 choices may be selected.

Buildings Sustainability Checklist

The NSW Government is supporting the provision of sport infrastructure that moves beyond compliance and focuses on the highest standard of design. The Program Guidelines design principles identify that the project design, construction, and operation should incorporate Inclusive Design principles such as Universal Design Goals and Principles and Designing for Dignity Guidelines, to ensure the public money provided to successful organisations, will deliver the 'best value for money' outcomes for the community. Projects that successfully apply the principles of Inclusive Design will help create sport facilities where everyone feels like they belong.

This checklist is provided to facilitate your description of how this project will incorporate environmental sustainability and climate resiliency into design, construction, and operation. You will be asked to provide a brief description of how the outcomes will be met (dot points only). Evidence to substantiate responses should be uploaded as supporting documentation.

To assist you, advisory notes on the aims of each requirement, and possible ways of addressing them, are provided separately here.

Select how the project will meet an Energy & Greenhouse Gas Emissions by aiming for net zero carbon *
☐ Facility is designed to meet requirements of a formal rating system - state which tool and level (e.g.: Green Star, NABERS) in your response.
☐ Develop a facility manager's manual including user-friendly information on environmental features of the systems, buildings and/or facilities, and advice on how to optimise performance and running costs.
☐ Provide user-friendly advice on how to optimise performance of the systems, buildings and/or facilities.
☐ Disaster resilient at local level
☐ Minimum standard: NABERS Energy Performance Indicator (NEPI) rating - Provide NEPI assessment information in your response
☐ All equipment and appliances on site are electrical (no gas)
☐ Energy efficient equipment, lighting and appliances to be best practice
☐ Install solar PVs (photovoltaic) - Briefly describe the system in your response.

☐ Heat pumps for all domestic hot water needs - State selected hot water system in your response.
☐ Energy efficient lighting to be best practice
☐ Maximum 1% construction and demolition waste to landfill - describe the approach in your response.
☐ Use materials with low environmental impact
☐ Reuse and renovate buildings in preference to replacement; salvage materials and equipment
☐ High quality equipment and/or fitting selection to increase lifespan of project and reduce landfill
At least 1 choice and no more than 1 choice may be selected.

Describe the project's approach to meeting the requirements that you have selected. *

Word count:
Must be no more than 200 words.

Evidence to substantiate your response should be uploaded as supporting documentation. Assessors will favour applications that do provide evidence.
Attach a file:

Buildings Sustainability Checklist

This checklist is provided to facilitate your description of how this project will incorporate environmental sustainability and climate resiliency into design, construction, and operation. You will be asked to provide a brief description of how the outcomes will be met (dot points only). Evidence to substantiate responses should be uploaded as supporting documentation.

Alternatively, describe briefly any tentative measures, outcomes or innovations proposed in place of the minimum compliance requirements, with the reasons for variation, costs and benefits.

To assist you, advisory notes on the aims of each requirement, and possible ways of addressing them, are provided separately on the Grants web page.

Select how the project will reduce operational energy costs through design: *
☐ Design of facility/upgrade reduces average operating costs, compared with business as usual
☐ Design of building/upgrade will maintain thermal comfort conditions with minimal heating and cooling
☐ Using technology or automation where possible to improve efficiencies and reduce cost
☐ Energy efficient lighting
No more than 1 choice may be selected.

Describe the project's approach to meeting the requirements that you have selected. *

Word count:
Must be no more than 200 words.
Dot points only or as you choose.

Evidence to substantiate your response should be uploaded as supporting documentation. Assessors will favour applications that do provide evidence.
Attach a file:

Buildings Sustainability Checklist

This checklist is provided to facilitate your description of how this project will incorporate environmental sustainability and climate resiliency into design, construction, and operation. You will be asked to provide a brief description of how the outcomes will be met (dot points only). Evidence to substantiate responses should be uploaded as supporting documentation.

To assist you, advisory notes on the aims of each requirement, and possible ways of addressing them, are provided separately on the Grants web page.

Select how the project will meet minimum sustainability for water use by aiming for water independent site, buildings and community:
☐ Employ Water Sensitive Urban Design: manage stormwater
☐ WELS minimum standard: Handbasin taps 6 star Toilets and all other taps 4 star Washing machines 4.5 star Dishwashers 6 star - list key fixtrues and appliances with ratings in your response
☐ Provide a source of non-potable water for irrigation and exterior cleaning

Describe the project's approach to meeting the requirements that you have selected.

Word count:
Dot points only or as you choose.

Evidence to substantiate your response should be uploaded as supporting documentation. Assessors will favour applications that do provide evidence.
Attach a file:

Buildings Sustainability Checklist

This checklist is provided to facilitate your description of how this project will incorporate environmental sustainability and climate resiliency into design, construction, and operation. You will be asked to provide a brief description of how the outcomes will be met (dot points only). Evidence to substantiate responses should be uploaded as supporting documentation.

To assist you, advisory notes on the aims of each requirement, and possible ways of addressing them, are provided separately on the Grants web page.

Select how the project will strengthen surf clubs' resilience and preparedness for climate-related and severe weather events: *

☐ Maximise the ecological value of the site (biodiversity, permeable surfaces, urban greening)
☐ Mitigate urban heat island effect
☐ Avoid light pollution
☐ Mitigate land subsidence and/or erosion
☐ Provide user-friendly advice for staff, volunteers, spectators and participants on how to optimise performance of the facility/equipment
☐ Mitigate storm damage

At least 1 choice and no more than 1 choice may be selected.

Describe the project's approach to meeting the requirements that you have selected. *

Word count:
Must be no more than 200 words.

Evidence to substantiate your response should be uploaded as supporting documentation. Assessors will favour applications that do provide evidence.
Attach a file:

Criterion 2 - Project scope (assessment value is 20% of the score)

* indicates a required field

Describe the project scope and list the deliverables

Project Scope - please use dot points to itemise works that will be delivered. *

The high-level goals and a brief reference to the"why" behind the project.

DELIVERABLES: List the individual, tangible products or services the project will produce *

Use dash or hyphen as dot points or a numbered list

Describe how the project scope incorporates advice/information from the user group.

Describe community and end user consultation and/or collaboration on the project scope, to support the need and ensure a positive impact.

Describe who was consulted to determine the scope and selections for this project: *

Evidence confirming advice/information from the user group. *
Attach a file:

Examples include community consultation report, meeting minutes, surveys results, and on-line feedback or similar.

Criterion 3: Project affordability/Value for Money (assessment value is 20% of the score)

* indicates a required field

Category 1 must have at least one fixed price quote that is fully inclusive of all costs to deliver the project.

Please provide comparative quotes for the expenditure as a single fixed price quote that is fully inclusive of all costs as described in the scope. *
Attach a file:

Providing quotes from more than one supplier is highly desirable evidence the cost is realistic and value for money.

Expenditure

Please list all expenditure items within your (preferred) quote (including the amount requested and any GST attracted) that you are seeking to fund under the grant.

Please note, these items must be eligible under the grant as according to the guidelines. Contingency is not eligible for funding under Category 1 as these projects must have a fixed price.

Expenditure description	Expenditure type	Expenditure amount (ex. GST)	Expenditure GST	Expenditure amount (inc. GST)	Which organisation?
		$	$	$	
		Must be a dollar amount.	Must be a dollar amount.	This number/ amount is calculated.	

NOTE - should you add more lines than you require in the Expenditure section, use the minus(-) icon to delete row.

Your application will show an error when you try to submit if there are empty/blank lines in the expenditure table above

Total Project Cost *

This number/amount is calculated.
What is the total budgeted cost (dollars) of your project?

Total Project Cost (incl GST) - for organisations that are not registered for GST only

Total Project Cost (incl GST)

This number/amount is calculated.
This is the total expenditure amount (including GST) as per your entries above - The Total Project Cost (TPC) is the budgeted cost (dollars) of your project.

Co-contribution Income

Provide a co-contribution if possible but this is not mandatory. Please outline your co-contribution project income (**do not include the grant funding you are going to request**) in the budget table below, including details of each of your co-contributions if there is more than one source, whether it has been confirmed or not.

Co-contribution amounts	**Name of contributor**
Do not include $ symbol. Enter the total amount being contributed by each contributor. If there is no co-contribution, insert 0. Must be a dollar amount.	

Total co-contribution (monetary only, the income list should not include the value of inkind work.)

Total Co-Contributions (i.e. all financial income other than amount requested from this program)

This number/amount is calculated.

Total Amount Requested *

$

What is the total financial support you are requesting under this grant?

Total Amount Requested - organisation not registered for GST

Total Amount Requested - GST inclusive

This number/amount is calculated.

Ineligible grant request amount

How to balance the budget

The calculations rely on the Expenditure and Co-contribution Income tables being accurate:

If the Total Project Cost is not what you believe it should be; check the entries in the Expenditure table.

If the co-contribution amount is not what you believe it should be; check the entries in the Co-contribution Income table.

Criterion 4 - Project Deliverability & applicant capability (value of 20% of total score)

* indicates a required field

Project Plan

Provide a project plan that illustrates key project tasks and forecast delivery timeline that demonstrates your ability to complete the project by March 2028.

Project tasks	Start date	End date	Explanatory notes
One per row. Add more rows if you want to list additional activities.	Must be a date.	Must be a date.	Add notes if you need to provide more context.

Project type

Select the option that best describes the project type: *

☐ Purchase of non-fixed equipment only. e.g. mobile racks
☐ Purchase of equipment including fixed items. e.g. solar panels
☐ Construction work limited to the interior of the facility
☐ Construction project involving the exterior of the facility

Landowners Consent

Do you require Landowner's Consent in order to conduct the activities listed above? *

○ Yes ○ No

Activities involving the upgrade or construct on land not owned by the applicant must seek Land Owners Consent prior to commencing any works. NOTE Purchase of non-fixed items are excluded.

Landowner Consent

Office of Sport Landowner Consent form

Please provide evidence of landowner consent on the Office of Sport Landowner Consent form provided.

Attach a file:

Does your project require development approval? *

○ Yes ○ No ○ N/A

Please only select N/A if the project is limited to interior upgrades or non-fixed items.

Provide planning consent including the stamped plans or evidence from local authority to confirm complying development or planning exemption.

Attach a file:

If the approval is pending, upload the submission confirmation showing application number.

Demonstrate proven experience in similar sized projects.

Describe other work that has been completed using the same management structure that is proposed for this project. Include the planned timeline and project budget information. Where the project may have gone overbudget or beyond the planned completion date, explain lessons learnt, if any. *

Provide evidence of the work. Include project documents such as and/or before and after photos. *

Attach a file:

Risks and Dependencies

Please detail any risks or uncertainties in the delivery of the project, and how eac h of these will be managed. Please include only one risk or dependency per row. A dd more rows if you want to list additional risks or dependencies.

You should provide an explanation of how you will prevent or treat the risk or dependency.

Other Office of Sport funded projects

Please comment on the status of the Applicant Organisation's previous funding with the Office of Sport. *

Eg: Application XYZA-24/25-1234 is On-Track (or delayed, or acquitted) etc.

Payment and Supporting Documents

* indicates a required field

Bank Details

Applicant Bank Account *
Account Name

BSB Number Account Number

Must be a valid Australian bank account format.

Bank Name *

Payee Remittance Email Advice Email *

Must be an email address.

Please provide a recent bank statement of the account you would use to receive the grant funding if you are successful. *
Attach a file:

You do not have to show transaction details, however, the statement must:

- Be for an account in the name of the applicant
- Clearly show the BSB, account number and name of the account holder
- Be a statement on financial institution letterhead
- Not be an online transaction list

Organisations that do not have an ABN.

Should the organisation be successful with the grant request and does not have an ABN, they will be required to complete - Statement by a supplier not quoting an ABN.

Attach a file:

Optional, this may be completed after the award phase.

Declaration and Authorisation

* indicates a required field

Declaration

The Applicant represents and warrants that this application has been submitted by an authorised representative of the Applicant (e.g. CEO, Chief Financial Officer, General Manager, Director, Chair of the Board, President, authorised manager etc).

Where this Application is submitted in the course of employment by a representative of any kind (e.g. authorised representative or agent) of the Applicant, you: (i) acknowledge and agree that the Applicant is deemed to be jointly and separately bound by this application; and (ii) represent and warrant that you have the authority to represent and bind the Applicant as contemplated by this provision.

By submitting this application form I hereby declare that:

- I agree for my project to be automatically considered in other NSW funding programs;
- I have read and understood each of the acknowledgements, agreements, representations and warranties provided above, and that each of these are true and correct;
- All information provided including the responses to each question in the relevant sections of this application is true and correct to the best of my knowledge;
- Any information contained in this application may be disclosed to other Government agencies, staff administering the program, and to external stakeholders (including consultants, lawyers and other advisers) as part of the assessment of this application;
- I am authorised to submit this application on behalf of, and have the authority to represent and bind the Applicant;
- I understand that any false declaration may render this application ineligible/invalid; and
- All relevant conflicts of interest have been declared

Authorisation

I agree * ☐ Yes

Name of authorised person *

Title	First Name	Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number *

Must be an Australian phone number.
We may contact you to verify that this application is authorised by the applicant organisation

Email *

Must be an email address.

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the SUBMIT button please take a few moments to provide some feedback.

The objectives of the grant program were clearly communicated
○ Strongly disagree ○ Disagree ○ Agree ○ Strongly agree

The range of eligible organisations aligned well with and supported the program's objectives
○ Strongly disagree ○ Disagree ○ Agree ○ Strongly agree

The scope of eligible projects was appropriate considering the program's objectives
○ Strongly disagree ○ Disagree ○ Agree ○ Strongly agree

I understood the requirements of the grant based on the information within the program guidelines
○ Strongly disagree ○ Disagree ○ Agree ○ Strongly agree

The application process was easy to navigate
○ Strongly disagree ○ Disagree ○ Agree ○ Strongly agree

The application form was easy to complete
○ Strongly disagree ○ Disagree ○ Agree ○ Strongly agree

I received sufficient support from Office of Sport throughout the application process
○ Strongly disagree ○ Disagree ○ Agree ○ Strongly agree

I had sufficient time to prepare and submit my application
○ Strongly disagree ○ Disagree ○ Agree ○ Strongly agree

The application form allowed me to easily communicate my project objectives
○ Strongly disagree ○ Disagree ○ Agree ○ Strongly agree

Which of the following best describes the project in your grant application?

○ We had a pre-planned project that the funding will help us deliver
○ We designed a new project specifically to align with the grant requirements
○ We adapted an existing project to take advantage of the funding opportunity

How did you find out about this grant funding opportunity?

○ Office of Sport newsletter
○ Social Media (e.g., Facebook, Linkedin, Instagram etc.)
○ Member of Parliament
○ State Sporting Organisation
○ Sport club
○ Word of mouth
○ Other:

Would you like to receive information in future from the Office of Sport by electronic direct mail (EDM) about future or repeat programs or other resources available from the Office of Sport that may be of interest to your organisation?

○ Yes ○ No ○ N/A

If yes, please add your Email Address to receive information by EDM from the Office of Sport

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider

GMS-SGO/Locn/2025 v2.0